Are you looking for an exciting career in Defense and Aerospace? TREALITY®
Simulation Visual Systems welcomes people who share our determination and high
standards to join us in doing work that moves the world forward and saves lives.
TREALITY® SVS has a diverse culture that celebrates autonomy and inspires
leadership at every level of our organization.

TREALITY® SVS is looking for an Engineering Logistics Specialist to join our team and
make a difference.

To support multi-functional worldwide engineering team to ensure a smooth transition
from design work to production.

Main Accountabilites:

Under limited supervision:

- Support multi-functional worldwide engineering team to ensure a smooth transition
  from design work to production.
- Maintain the item list used in the designs, and create new items and ensure that they
  meet the minumum requirements to be part of a TREALITY system.
- Have sufficient technical affinity to understand the function of items as various as
  mechanical parts, cabling, and computer parts, in order to facilitate the
  communication with engineers and characterize them.
- Keep in close contact with various departments (mechanical engineering, systems
  engineering, procurement, warehouse, legal, shipping) to ensure that the ERP setup
  meets all needs and guarantees smooth productions, packing, and shipment.
- Have good insight into the composition and structure of the parts lists of the various
  products, and how they are produced.
- Support writing technical documentation, combining your technical understanding of
  our products and system, together with an ability to produce professional
  documents.
- ERP optimization.
- Creation of new part upon request from engineers and others.
- Gather information from supplier for proper characterization.
- Trade Compliance J/C. Green REACH/ROHS status. Tariff codes (HTS
  classification).
- Strive for continuous improvement in our way of working with our ERP.
- Create Bill of Materials in the ERP, based on technical drawings or other documents.
- Lead REACH/ROHS compliance analysis.
- Write professional technical documents (user manuals, training documents, etc)..

Education:

- Associate's degree in a technical discipline or equivalent combination of experience and education.

Experience:

- 5+ years' experience in a technical discipline.
- Technical writing experience a plus.

Competencies:

- Strong administrative skills.
- Organized and meticulous, with attention for details.
- Knowledge of Business Central 365 is a plus.
- Fluent with various MS Office applications.
- Technical affinity with various domain (mechanical, electrical, network) and willing to learn more.
- Self-driven, enjoying the opportunity of improving or new ways of working.
- Professional writing skills. Proficient with MS Word. Experience in LaTex or other documentation specific language is a plus.
- Speak and write English fluently.
- Ability to travel occasionally, including international.
- Must be a US Person.